Recommendation Cover Letter

To the Applicant:

Please provide this form for each recommender.

(Your name) ____________________________ is applying to the University of North Texas for admission to:

☐ Ph.D. in English (Literature)  ☐ Full Time
☐ Ph.D. in English (Creative Writing)  ☐ Part Time
☐ M.A. in English (Literature)
☐ M.A. in English (Creative Writing)

In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, enrolled students have the right to see their letters of recommendation unless they have waived the right to see them. Please check the appropriate box and sign this statement:

☐ I waive ☐ do not waive my right of access to this recommendation.

__________________________  ____________________________
Signature  Date

To the Recommender:
The Admissions Committee would appreciate your candid assessment of the applicant’s qualifications, potential, and motivation to pursue an advanced degree. Especially helpful are an evaluation of the candidate’s critical acumen and writing skills, and a comparison of the applicant with others whom you have recommended for graduate study in English. If you have observed the applicant as a teacher, please comment on his/her effectiveness in the classroom. If the applicant’s native language is not English, please comment on his/her English proficiency. Recommendations are due January 1. Thank you.

Your Name and Title/Position:__________________________________________

Your Institutional Address:____________________________________________

__________________________  ____________________________
Signature  Date

Please attach your letter to this form. Please email the letter and form directly to:

GradEnglishStudies@unt.edu